



1961 - 2021

**Sri Venkateswara College  
(University of Delhi)**

**Prof C. Sheela Reddy  
Principal**

Ref No : SVC/Admn/2022/P/ 1250

11<sup>th</sup> February, 2022

**Grievance Redressal Cell for Balaji and Padmavathi Hostel**

The College Administration is committed to provide a safe and conducive work and academic environment to the students residing in the Hostel. Accordingly, the Grievance Redressal Cell for Balaji and Padmavathi Hostel comprising the following Staff Members is re-constituted, till further orders:-

S. No.	Name of the Members	Designation	Contact No & E-mail ID
1.	Dr Namita Pandey (Nodal Officer)	Associate Professor Department of Political Science	92127 26189 <a href="mailto:npandey@svc.ac.in">npandey@svc.ac.in</a>
2.	Prof Vartika Mathur	Professor Department of Zoology	98103 86575 <a href="mailto:vmathur@svc.ac.in">vmathur@svc.ac.in</a>
3.	Mr Arvind Giri	Administrative Officer	98101 26622 <a href="mailto:adminofficer@svc.ac.in">adminofficer@svc.ac.in</a>
4.	Mr Madan Lal Gautam	Section Officer (Administration)	99713 52701 <a href="mailto:soadmin@svc.ac.in">soadmin@svc.ac.in</a>
5.	Mr Pawan Kumar Pandey	Section Officer (Accounts)	98118 18655 <a href="mailto:soaccounts@svc.ac.in">soaccounts@svc.ac.in</a>
6.	Mr P.Syamal Rao	P.A. to Principal	99996 43457 <a href="mailto:pa@svc.ac.in">pa@svc.ac.in</a>
7.	Mr U.R.R. Narendra	Assistant (Administration)	99538 77024 <a href="mailto:narendra@svc.ac.in">narendra@svc.ac.in</a>
8.	Ms T.V. Padmavathi	Laboratory Assistant (Bio-Chemistry)	9958584377 <a href="mailto:padmasvc76@gmail.com">padmasvc76@gmail.com</a>

**Notes:-**

1. The resident aggrieved may fearlessly approach the Nodal Officer of the Grievance Redressal Cell for redressal of the grievance.
2. Apart from all the above, the Principal is available to every member of the College Community for grievance redressal.
3. Any addendum/corrigendum shall be posted on the college website ([www.svc.ac.in](http://www.svc.ac.in)) only.

  
**PRINCIPAL**  
**Sri Venkateswara College**  
**(University of Delhi)**  
**Dhaura Kuan, New Delhi-110021**

Copy forwarded for information and necessary action to :- Teacher-in-Charge of the respective departments, Wardens (Girls & Boys Hostels), Administrative Officer, Section Officers (Administration & Accounts), Dealing Assistants (Administration, Accounts & Hostels), All concerned, College Notice Board/College Website/File.